Reign As One!

2022-2023



School Policies

Northridge Bell Schedule 2022-23

Regular Schedule		
Class	Start Time	End Time
1st Bell	7:25	
1/5	7:30	8:50
2/6	8:55	10:15
Advisory/Tutorial	10:20	10:50
3/7	10:55	12:15
Lunch	12:15	12:55
4/8	1:00	2:20

Late Start Wednesday		
Class	Start Time	End Time
1st Bell	9:25	
1/5	9:30	10:30
2/6	10:35	11:35
3/7	11:40	12:40
Lunch	12:40	1:15
4/8	1:20	2:20

Morning Assembly		
Class	**Start Time**	**End Time**
1st Bell	7:25	
1/5	7:30	8:45
Assembly	8:50	9:40
2/6	9:45	11:00
3/7	11:05	12:20
Lunch	12:20	1:00
4/8	1:05	2:20

NORTHRIDGE SCHOOL SONG

Stand tall for the Alma Mater,
We'll make our voices ring,
With honor, praise, and dignity,
For thee, Northridge we sing.

Stand tall for the Alma Mater,

May our hearts beat strong and true,
With pride and might, courage and right,
Northridge stand tall.

From the shadows of the mountains
to the shores of the silvery sea,
We'll raise our standard higher
'Till all around us see,
That we stand tall, Northridge stand tall.

NORTHRIDGE FIGHT SONG

The Knights of Northridge proud we stand;
Knights will conquer all.
Bearing our sword and shield,
Onto the battlefield,
Fighting with honor and pride,
Fight! Fight! Fight!
Cardinal and Silver proud we stand,
On a hill set above the rest.
Onward we march to victory.
The Northridge Knights we are the best!

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Welcome to Northridge High School

The Northridge High School community, the entire staff, and students, have distinguished themselves and been recognized as one of the outstanding educational institutions in America. This institution is committed to personalization for every student, and we pride ourselves on the opportunity for academic excellence, innovations in the classroom, advanced placement, concurrent college enrollment courses, career, and technical education.

You will find Northridge High School one of the safest, friendliest, and most forward-thinking schools in the area because of the pride in our community and trust that we develop for one another. The Northridge family encourages you to take advantage of our many clubs, organizations, and extra-curricular activities. We will push you, encourage you, and help you to discipline yourself to reach and exceed your own expectations. The Northridge High faculty expects you to set high standards for yourself and will help guide you to a great high school experience.

At Northridge we strive to emulate the six-character traits of the "Knights Code".

THE KNIGHTS CODE

HONOR Trust, integrity, honesty. The foundation of all relationships and success! A Knight is always faithful to his or her promises, no matter how big or small they may be. Upholding one's convictions at all times, especially when no one else is watching.

COURAGE Do what is right. A Knight must have the character necessary to undertake tasks, which are difficult, tedious, or unglamorous and willingly accept the sacrifices involved. Be a fierce competitor. Uphold your personal convictions and standards.

DEPENDABILITY Always be in the right place at the right time. Attend all classes, every day. Be on time. Be prepared, and always work hard. Hold yourself to the highest standards. "Bending" the rules weakens the fabric of society.

RESPECT Create a sense of peace and community. Treat others, as you would want to be treated. Keep our school clean and bright. Be friendly and welcoming to all who enter our school. Always be polite and attentive. Respect yourself and others.

EXCELLENCE The shield of a Knight is a personal commitment and dedication to excellence. A positive outlook and a cheerful demeanor inspire others. Self-discipline and perseverance in doing your best to become the best you can be.

TEAMWORK Commit to each other and a greater good! Join with other Knights in our quest to make Northridge High School the very best. **We** not me!

Our theme for the 2022-2023 School Year is **Reign As One!**

The class and student body officers that you have elected are so committed to making this a great year. **Get involved** every way that you can, and you will hold your head high as a proud member of our **Northridge Knight** family.

ADMINISTRATION

Jason Smith, Principal
Matt Christensen, Assistant Principal
Spencer Hansen, Assistant Principal
Monica Ramos Carlson, Asst. Principal
Megan Woodbury, Assistant Principal

ADMINISTRATIVE SUPPORT STAFF

Shauna Christensen, Media Center
Kristen Davidson, CTE Coordinator
Justin Godfrey, Layton City Police
Kelly Moon, School Foods Manager
Kandy Alexander, Child Care Coordinator
Ron Bailey, Technology Specialist
John Miller, Head Facilities Manager
Cornell Darden, Campus Security Monitor
Rebecca Pond, I.E.T.

COUNSELORS

Ryan Carter	A-Coo
Leslie Stettler	Cop-He
Heather Jensen	Hi-Mi
Josie Baker	Mo-Sh
Aly Eversole	Si-Z

STUDENT BODY OFFICERS

Darryl Namazi, President
Chloe Williams, Vice President
Olivia McDougal, Ambassador
Natalie Harris, Publicity
Elijah Molina, Student Relations
Bella Morgan, Secretary
Hanna Varela, Service
Heiana Brinkerhoff, Clubs
Ellie Porter, Film

SENIOR CLASS OFFICERS

Sydney Schroader, President
Ellie Fowers, Senior Officer
Kaden Schenk, Senior Officer
Reese Wren, Senior Officer

JUNIOR CLASS OFFICERS

Gavin Hofer, President
Liv Nielson, Vice President
Jennavyve Aragon, Junior Officer
Wesely Figuroa, Junior Officer
Adrian Lozano, Junior Officer
Sydney Stetler, Junior Officer

OFFICE SUPPORT STAFF

Cheri Slager, Office Manager
Cindy Peterson, Main Office Secretary
Ann Bitton, Main Office Secretary
Diane Larkin, Counseling Secretary
Andrea Bingham, Registrar
Cheri Davis, Scholarship Secretary
Erica Williams, Attendance/Citizenship Secretary
Tami Wayman, Attendance Office Assistant
Melissa Cleverly, Attendance Office Assistant
Sherry Wootton, CTE Secretary
Ann Elise Zabriskie, Copy Room Assistant

PTSA

Kristi Dopp, President
Lisa Holdaway, Leadership VP
David Benge, Legislative VP
Dora Skeen, Secretary
Kellee England, Treasurer

SCHOOL COMMUNITY COUNCIL

Council Members:
Makele Moore
Amber Cypers
Nikki Johnston
Erin Blankenship
Emric Delton
Danette Christensen

Faculty Members:
Principal Smith
Jessica Holtry
Juliana Lund
Stacey Howell

SOPHOMORE CLASS OFFICERS

Naomi Merrill, President
Ashton Olsen, Vice President
Mason Broadhead, Sophomore Officer
Isabella Larsen, Sophomore Officer
Taralyn Richards, Sophomore Officer
Annabelle Hahne, Sophomore Officer

2022 – 2023 DISTRICT AND SCHOOL POLICIES

School policies exist to improve and maintain safety for all students. Policies are designed to prevent distraction in the classroom and help students focus on instruction rather than fashion, personal statements or causes. The job of a student during high school is to attend school. We make every attempt to allow individual expression and growth. However, our primary mission is to educate students in a safe and orderly environment.

The purpose of adopting these standards is not to infringe on any individual student's right to freedom of expression, but rather to ensure the maximum safety of everyone and encourage students to prepare for success and learning. We encourage all students to attend school properly prepared to participate in the educational process.

COVID-19 INFORMATION*

Based on the most current information from the state and local health departments, the COVID-19 and associated variant viruses remain present in our community. Contact tracing and possible quarantines will remain in effect for exposed individuals as directed by the health departments. **Individuals who are fully vaccinated against COVID-19 are not subject to quarantines unless otherwise notified by the health department**. As of the publication date of this handbook, Masks/Face Coverings **are not** required at school or school sponsored events. However, students, faculty, and visitors to the school may wear face coverings if they choose.

ACADEMIC and CITIZENSHIP INFORMATION

Academic Dishonesty

Academic Dishonesty may result in loss of points for the test assignment or in some courses loss of credit (i.e., C.E. classes), a 'U' unsatisfactory citizenship and/or loss of standing in graduation recognition (end of year awards, etc.)

Cheating means getting unauthorized help on an assignment, quiz, or examination. (1) You must not receive from any other student or give to any other student any information, answers, or help during an exam. (2) You must not use unauthorized sources for answers during an exam. You must not take notes or books to the exam when such aids are forbidden, and you must not refer to any book or notes while you are taking the exam unless the instructor indicates it is an "open book" exam. (3) You must not obtain exam questions illegally before an exam or tamper with an exam after it has been corrected.

Plagiarism means submitting work as your own that is someone else's. For example, copying material from any source, written or online, without acknowledging that the words or ideas are someone else's is plagiarism. If you copy an author's words exactly, treat the passage as a direct quotation and supply the appropriate citation. If you use someone else's ideas, even if you paraphrase the wording, appropriate credit should be given. You have committed plagiarism if you purchase and submit a term paper or submit a paper as your own that you did not write.

Career Pathways

Northridge High School offers many Career Pathways: Students are encouraged to select a pathway based on their post-high school career goals. Students can take courses from a variety of pathways to determine their interests and skills.
Each pathway prepares students with knowledge and skills to succeed in a variety of careers. Many of these courses offer college credit and work-based learning opportunities. In addition, each Career Pathway has at least one club or student organization that provides opportunities to prepare them for post-secondary education and/or career.

Citizenship Policy

Graduation requirements in Davis School district include satisfactory citizenship and adherence to the rules and policies of the school. Failure to earn the required citizenship credits shall result in withholding the graduation certificate. For graduation, a student is required to earn 35 units of citizenship credit in grades 9 through 12. Students can earn .25 units of citizenship credit in each class per term. In addition, credit is awarded by the administration.

The administration shall award one citizenship credit per year (.25/term) to cover the school period before, during and after school and all school sponsored activities and for released time (such as work release, part day schedules, religious instruction). Citizenship credit will be awarded unless a student is involved in negative citizenship behavior, which results in a "U" citizenship grade.

Unsatisfactory Citizenship Grade

Teachers shall make reasonable attempts to notify a parent/guardian when their student's behavior or lack of attendance may result in a "U" citizenship grade. Teachers shall give students sufficient warning to remedy an impending "U" and provide an opportunity to make-up a "U" before the end of the grading (report card) period. "U" grades may result from the following or combination of the following: *Attendance, Tardiness, and Negative Behavior.* A "U" citizenship grade **may** result from excessive absences as follows:

- Any time a student is verified to be truant from any class.
- Any time a student fails to meet "Student Contracts"
- Excessive tardiness. Four (4) or more tardies per term per class is considered excessive.
- Serious negative behavior might include, but is not limited to:
    - Disrespect for school authority or staff
    - Direct and willful disobedience of school rules and policies
    - Possession, use, distribution, or sharing of a real or imitation controlled substance, drug paraphernalia, alcohol, or tobacco
    - Fighting
    - Theft, vandalism, or destruction of private or public property
    - Cheating
    - Trespassing
    - Disruption of learning activities
    - Bullying
    - Harassment
    - Extortion
    - Possession of weapon(s)
    - Hazing
    - Use of vulgarity or profanity
    - Repeated and willful dress code violations

Citizenship Make-Up Credit

Citizenship make-up credit must be pre-approved through the Citizenship Coordinator located in the Attendance/Citizenship Office or an administrator. Students may earn make-up citizenship credit in one or more of the following ways:

1. Completing a credit recovery course will clear 1 U ($5 fee)
2. Completing a ***pre-approved*** service/work make-up program (3-hours per "U") designed by the school Citizenship Coordinator or administrator. Recording fee is $5.00 per "U".

Information on make-up projects is available in the Attendance/Citizenship Office. Forms must be signed with fees documented to clear "U's." Although credit may be made up and recorded, the "U" will remain on the student's citizenship record with the proper notation of made-up credit**. Students will be unable to make a schedule change after the beginning of the year if they have U's unless it is seen as necessary by the school. Second semester parking passes will not be available to any student with uncleared U's.**

Class Disclosures

Each teacher shall have expectations that address discipline and citizenship procedures in their class disclosure. Class disclosures should set forth high yet attainable expectations in the area of behavior.

Classroom Management

In class behavioral expectations and management is the primary responsibility of each teacher.

This systematic approach to lessen the crisis situations must be documented and must follow these steps:

Step 1 - Class and school policies are given to students.

Step 2 - A teacher-student conference is held (INITIATED BY THE TEACHER).

Step 3 - Parent or guardian contact is made (INITIATED BY THE TEACHER) and a conference is held.

Step 4 -Student is referred to the counselor or administrator. Teacher will fill out an incident report when referring a student to the office. When a student is asked to leave class, it will always be with a referral from the teacher, directing him/her to a specific destination. Teacher will always provide appropriate follow-up. Over-riding of the above steps must be for crisis situations only.

Concurrent Enrollment Classes
Juniors and seniors registered at Northridge High may take advantage of concurrent enrollment by registering for college courses usually held during the regular school day yielding both college and high school graduation credit. To be eligible, juniors and seniors must:

1. Demonstrate readiness for college level work.
2. Complete the appropriate forms.
3. Complete financial obligation.

Students should contact their counselors about available classes and contractual/non-contractual arrangements. Plans for concurrent enrollment course credit should be identified on the Student Education/Occupation Plan (CCR) to count for completion of high school graduation requirements. *Students who pursue concurrent enrollment without making proper arrangements through their counselors run the risk of being ineligible for high school graduation.* Additional information may be obtained in the Career Center. Books and material fees may apply.

Class Change Policy

- Class changes must be requested through your assigned Counselor within the **first week** of a given semester.
  - Only the school's Local Case Management Team may approve class changes after the first week of the semester
- Students requesting a drop from a class after week 3 or prior to the end of a term **may be subject to a failing grade AND** a **Home Release** period may be the only option for students requesting to drop a class.
- Class changes should be made after careful planning with parents and counselor's input concerning graduation requirements. The class change fee is $10.00.

Credit Retrieval Program
NHS Strongly encourages students to recover lost credit in a timely manner to help facilitate on-time graduation. Credit retrieval opportunities are many and students/parents should work with their assigned counselor to determine with option is best for them. See your counselor immediately for assistance with any classes failed.

Early Graduation
Students interested in graduating from high school after their junior year or mid-way through their senior year may do so if they plan carefully, usually beginning in the 9th grade. After reviewing credits with their counselors, students should submit a completed INTENT TO GRADUATE EARLY application to the principal no later than October 1 of their junior year. Students who satisfy the high school graduation requirements early *may* receive a regular graduation diploma and may take part in graduation exercises if they so desire. Additional information may be obtained in the counseling center.

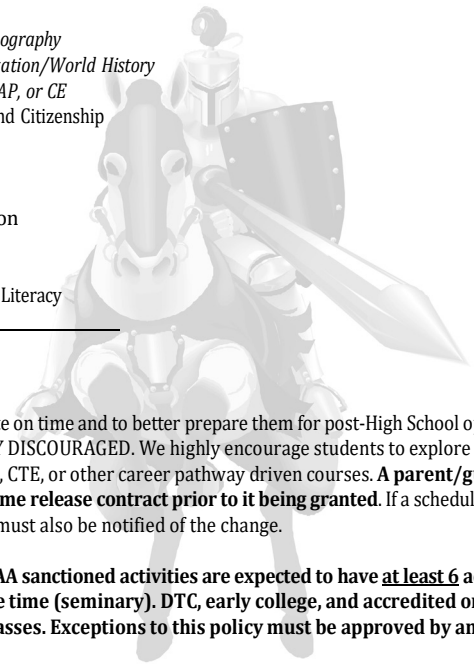
Grading
Parents are encouraged to appropriately contact teachers by email or phone with questions regarding academic grades. Individual teachers have discretion on grades and citizenship within school board guidelines. Please contact them if you have concerns in this area. *Administrators and counselors cannot change grading*. Up-to- date grades can be located on the internet at www.davis.k12.ut.us or on myDSD system.

Graduation Requirements
The Utah State Board of Education requires 24 units of credit for high school graduation to be earned in grades 9 through 12. The Davis Board of Education has increased this requirement to 27 units of credit. This policy and detailed current requirements can be found on the Davis District website at www.davis.k12.ut.us. **Students will not be allowed to participate in the graduation exercises if they do not obtain the necessary 27 credits,** unless approved by the school's local case management team. Credit is awarded on a quarterly basis with classes being offered on a semester basis. ¼ or 0.25 credit is given per class for each successfully completed quarter. Home release and release time religious instruction **does not** count for graduation credit.

The Northridge High School Registration Booklet contains a listing of courses that fill these requirements. A list of required credits follows:

CREDITS	COURSE
4.0	English/Language Arts
3.0	Math
3.0	Science
	(1.0) *Physical Science*
	(1.0) *Biological Science*
	(1.0) *additional science credit*
2.5	Social Studies
	(.5) *9th Grade - Geography*
	(1.0) *World Civilization/World History*
	(1.0) *U.S. History, AP, or CE*
0.5	US Government and Citizenship
1.0	CTE
1.5	Fine Arts
0.5	Health
1.0	Physical Education
0.5	Fit for Life
0.5	Digital Studies
0.5	General Financial Literacy
8.5	Electives
27	**Total Credits**

It is a student's responsibility to check credits for graduation. Credit for graduation should be completed 3 weeks prior to graduation date.



Home Release

To best help all students graduate on time and to better prepare them for post-High School opportunities, "Home Release" periods are STRONGLY DISCOURAGED. We highly encourage students to explore additional advanced course offerings, such as, CE, AP, CTE, or other career pathway driven courses. **A parent/guardian must meet with a counselor and sign a home release contract prior to it being granted**. If a schedule change occurs, the teacher of the affected class(s) must also be notified of the change.

Students participating in UHSAA sanctioned activities are expected to have at least 6 academic classes. One of these classes can be release time (seminary). DTC, early college, and accredited online courses are included in the 6 academic classes. Exceptions to this policy must be approved by an administrator.

Letter or Certificate of Completion

The "Letter of Completion" is a certificate from Weber State University stating that all General Education (GE) requirements have been fulfilled. This certificate can be presented to any state University or College in Utah and their general education requirements will be waived, even if they are different. Students can complete the requirements for the Letter of Completion through AP/CE classes (approximately 37 college credits), grades 9-12. For specific requirements & instructions, please see your counselor for more information.

Make-Up Work

It is the student's responsibility to request make-up work in a timely manner when absent for illness or other legitimate reasons, including absence for extracurricular school sponsored activities and suspensions. This process is a part of each teacher's class disclosure. Teachers will provide the opportunity to make up assignments and tests after returning from an absence. Students/Parents are required to clear all absences within three (3) business days to be able to receive credit for make-up work. Teachers are not required to provide make-up opportunities for work, tests, etc. missed because of truancy.

Midterms

Midterms will be provided in the middle of each term to parents/guardians whose students are in danger of losing academic and/or citizenship credit.

Parents/guardians may request student progress reports from their student's counselor in Student Services. Parents may also check their student's progress through myDSD.

Parents of students who are failing for either academic or citizenship reasons should receive contact from teachers at mid-term. Students, with encouragement from home, have the responsibility of solving academic and/or citizenship problems. It is possible that a student may lose academic and/or citizenship credit between midterm and the end of the term.

National Honor Society

National Honor Society membership application forms can be picked up from the NHS advisors, **Lisa Arango** (room C206) and **Shannon Guymon** (room C241). A committee will select next year's members based on an adjusted GPA of 3.65 or higher, extracurricular activities, leadership experience, community activities, and work experience, recognition, and awards.

Scholarship Information

Students interested in earning post-high school scholarships should keep in close contact with their counselors. All scholarship information is posted on the NHS website at https://www.davis.k12.ut.us/parents-family/scholarship-database. The deadlines come as early as November and most applications are due by February 1st of each school year.

Student Recognition and Graduation

Honor Roll. Students who demonstrate academic excellence will be recognized on the Honor Roll and will be recognized after the completion of each term.

Highest Honor Roll - 4.0
High Honor Roll - 3.75 - 3.99
Honor Roll - 3.5 - 3.74

Graduation Honors

Northridge High School honors its students who have achieved academic and citizenship excellence. Students receiving these honors will be noted in the graduation program. Each student receiving honors designation will receive an appropriate addition to their approved graduation regalia.

Cords will be issued as follows, determined by a student's cumulative GPA at the culmination of 3rd quarter during a student's 12th grade year:
Honors: 3.5 – 3.799
High Honors: 3.8 or higher
Citizenship: No Us in grades 9-12

Graduation Regalia

Graduating students may only wear school approved regalia (cords, stoles, pins, medals, etc.) and items of cultural significance approved by H.B. 30 or by administrator approval with the cap and gown during the graduation ceremony. Regalia granted, purchased, or gifted from other organizations can be worn after the ceremony for pictures outside the Dee Event Center. Gowns are due back within 40 minutes of the conclusion of the graduation ceremony.

Transcripts through Parchment

An official and unofficial transcript request can be ordered through Parchment on the school web site under Counseling. Please allow up to 48 hours turnaround time. Transcripts may be withheld if students have not cleared all fees and/or fines.

ATTENDANCE

WE WOULD ENCOURAGE ALL STUDENTS AND PARENTS TO STRONGLY SUPPORT GOOD ATTENDANCE HABITS AS THERE IS A DIRECT LINK WITH GOOD ATTENDANCE AND ACADEMIC SUCCESS.

Attendance Check-In

Students arriving up to twenty minutes late to school 1st or 5th period do not need to check in with the attendance office. They should go directly to their 1st or 5th period and check in with the teacher. Students arriving later than twenty minutes to the first period of the day will be marked absent. They will need verification by a parent or guardian explaining why they are late. At that time, an admit will be issued by the Attendance Office.

Attendance Check-Out

Students are permitted to check out of school for medical appointments, court appearances, illness, funerals, and other events deemed essential by the student's family. Students may not check out without parental contact. This can be done either by a note or phone call. Students failing to check out through the Attendance Office and missing classes will be considered **truant** for those classes missed. **Parents calling from South Weber and Ogden area call 801-525-7032. All others call 801-402-8506 direct to the Attendance Office.**

Parent Notification

Parents or guardians will be notified of students' absences by:

1. An automatic calling system will call your home in the evening if you were absent or tardy that day. You may also check attendance on myDSD.
2. Attendance will be reported on mid-term notices and report cards at the end of each term.
3. Parents/students may request a computer print-out of the student's attendance by contacting the Attendance Office.
4. Teachers will make reasonable attempts to notify a parent/guardian when their student's attendance is inhibiting the student's academic success.

Compulsory Education Requirements

A parent having custody over a school-age minor is required under State law to enroll and send a school-age minor to a public or established private school during the school year in the district in which the minor resides. The process of education requires continuity of instruction, class participation and study. Parents are encouraged to work with the school in promoting regular attendance of all students.

Home & Hospital Instruction

Northridge High School will facilitate home and hospital instruction for those students with a verified, long-term (more than two weeks) need to be out of school. Students that will be absent for one to two weeks, due to illness, may complete a "pre-arranged" absence form and/or homebound services request. Forms are available in the Attendance Office. It is the student and/or parent's responsibility to contact the main office for this service.

Tardies

Tardiness can be a tremendous deterrent to the educational process for all students. Generally, on a fourth tardy, teachers will be giving a "U" citizenship grade, which will have to be made up before graduation.
Each teacher will disclose the tardy policy for their classes.

Truancy

"Truant" means a condition in which a school-age child, without a valid excuse, is absent for at **least half of the school day**, or if the school-age child is enrolled in a learner verified program, as that term is defined by the state board, the relevant amount of time under the district's policy regarding the district's continuing enrollment measure as it relates to truancy. A school-age child may not be considered truant more than one time during one school day. If an absence is not cleared within 2 days, it is considered a truancy.

Possible Consequences of Truancy

1. A "U" citizenship grade may be given in classes missed.
2. Not allowed to make up assignments or tests missed.
3. Truancy citation issued per violation-up to $25.
4. Layton Youth Court referral.

5. Parent conference may be required for student to return to school.
6. District referral for alternative school enrollment.

"Other" attendance reminders:

1. All students are expected to be in class during school hours.
2. Students initiating a request to leave class must have a hall pass. Students in unsupervised areas, including halls and study areas, are not permitted without adult supervision while classes are in session.
3. Students enrolled in Physical Education Classes are expected to be in D Building when the bell rings to begin or end the class period.
4. Students enrolled in Seminary are expected to be outside the main building when the bell rings to begin or end the class period.
5. Students on Home Release, enrolled in off campus classes (DTC, cosmetology school, etc.), or any other off campus assignment will be expected to be outside the main building when the bell rings to begin or end the class period. Students returning early from those assignments should wait in the commons until the next passing period.
6. Students called to the office from the administration, counselors, or secretaries will not need a hall pass or permission to leave class note.

Verifying Absences

Students/Parents are required to clear **all** absences within **three (3)** business days of missing class. This may be done by having a parent or guardian clear the absences through myDSD, by responding to an automated email, a written note, or by calling the Attendance Office directly. Notes should include student number and a daytime phone number where parent can be reached. All notes will be verified. Absences must be cleared for makeup work to be accepted. Extenuating circumstances must be discussed with the administrator assigned to that student.

CONDUCT & DISCIPLINE

Authority to Suspend or Expel

The school administration has the authority to suspend a student for up to ten school days per incident. If the school administrator desires or contemplates suspending for longer than ten school days or expelling a student, the school administrator shall make a referral to the District's Case Management Team.

Bullying/Cyber-Bullying/Hazing/Retaliation/Abusive Conduct

A student may be suspended, transferred to an alternative placement, expelled, referred for police investigation, and/or prosecuted for engaging in any written, physical, or verbal aggression, intimidation, discrimination, or abusive conduct of any school employee or student at school or a school-related activities regardless of location or circumstance, including but not limited to bullying, cyber-bullying, hazing, or retaliation.

District policy may be found at 5S-100 Conduct and Discipline. Northridge High School policy may be found at Northridge Handbook/Policies or a copy may be obtained in the school office. For incidents of harassment (unwelcome conduct based on a protected class) and discrimination, please refer to 11IR-100.

Disruption of School Operations

Any student may be suspended, transferred to an alternative placement, or expelled for any conduct that creates an unreasonable and substantial disruption or risk of disruption of a class, activity, program, or other function of the school, including but not limited to frequent, flagrant, or willful disobedience; defiance of school authority; criminal activity; fighting; noncompliance with school dress code; possession of contraband (i.e., drug paraphernalia, pornography, mace, pepper spray, laser pen, chains, needles, razor blades, bats and clubs); or the use of foul, profane, vulgar, harassing or abusive language. Conduct that is a class B misdemeanor may also be referred to law enforcement. Conduct which is a class C misdemeanor, an infraction, a status offense on school property, or an offense that is truancy may not be referred to law enforcement or a prosecuting attorney.

Nondiscrimination in Discipline
The District will ensure that students are not discriminated against in the administration of discipline, including the duration and type of consequence, and in referrals to law enforcement.

DRESS CODE
The Davis School District Board of Education recognizes that standards of proper dress and grooming affect the learning environment and behavior of students. The school community needs clear dress and grooming guidelines so that rules of dress can be enforced consistently. Clothing shall not be worn which may disrupt or interfere with the learning environment or school functions. Certain student activities such as assemblies, plays, programs, and athletic events may warrant a variance from the dress code expected within the regular school day. Exceptions for these activities will be monitored by the appropriate advisors and coaches. The school administration retains the right to determine the appropriateness of school dress.

Northridge High School students will be expected to comply with the following:

- Students must be fully clothed at school and extracurricular activities.
- Shoes must be worn at school and extracurricular activities.
- Skirts and dresses must be mid-thigh or longer when standing and sitting
- Shorts should have at least a 3-inch inseam
- Shirt straps must be a minimum of 3 inches in width, i.e., no tank tops or spaghetti straps.
- Clothing that allows underwear to be exposed (bra straps, boxers, etc.) may not be worn at school.
- Clothing that shows midriffs, torso, buttocks, open back, cleavage, or the upper thigh may not be worn at school.
- Clothing which displays obscene, vulgar, lewd, or sexually explicit words or implicit words, messages or pictures may not be worn at school.
- Clothing that advertises or may represent gang affiliation, including colors, numbers, bandanas, or brand names may not be worn at school.
- Clothing that advertises a substance a student cannot legally possess or use, may not be worn at school. This includes, but is not limited to, such items as tobacco, alcohol, obscene or inappropriate material.
- Hair will be worn in a clean and well-groomed manner. Extreme styles will not be permitted.
- Eyewear: no dark glasses or contact lenses that obscure the natural eye.
- Jewelry, piercings, or accessories that may be deemed as a hazard for the wearer or others are not appropriate for school. This includes but is not limited to wallet chains, heavy chains or necklaces, rings with jagged or sharp ornamentation, spikes, etc.
- Students shall have the right to dress in accordance with their gender identity and expression that is identified with the school, including maintaining a gender-neutral appearance within the constraints of the dress codes adopted by the school.

Drugs/Controlled Substances
Any student, who possesses, controls, uses, distributes, sells, or arranges the sale of an illegal drug or controlled substance (which includes alcohol, tobacco in any form, and electronic cigarettes, or electronic cigarette substance or product), an imitation controlled substance, or drug paraphernalia in a school building, in a school vehicle, on District property, or in conjunction with any school activity, may be suspended, transferred to an alternative placement, tested for drugs, expelled, referred for police investigation, and/or prosecuted.

- **Any illegal or age restricted substance or substance delivery item, *such as vaping devices and associated paraphernalia*, will be confiscated, destroyed, and/or turned over to a law enforcement officer as evidence.**

Due Process
When a student is suspected of violating Northridge High School or District policy the school administrator must meet with and inform him/her of the allegations and provide the student the opportunity to give his/her version of the incident. If the school administrator determines sufficient evidence exists to impose discipline the school administrator shall notify the parent that 1) this student has been suspended; 2) grounds for the suspension; 3) the period of time for which the student is suspended; and 4) the time and place for the parent to meet a designated school official to review the suspension.

Electronic Devices – *See pages 15-16*

Fighting
Students who fight, threaten to fight, encourage others to fight, record a fight, or threaten the safety of another student during school and/or any school sponsored activity-on or off campus- will be suspended and may receive appropriate legal consequences. FIGHTING (OR THREATS TO FIGHT) MAY RESULT IN A *MINIMUM 3* DAY SUSPENSION. Fighting may also result in a referral to the District Case Management Team for possible 180-day expulsion or alternative school placement. Students who fight during any school sponsored extra-curricular activity or sports event may not be allowed to participate in any extra-curricular activity for the remainder of the season or school year.

Gangs & Gang Paraphernalia
A gang is defined as a group of three or more individuals with a unique name or identifiable marks or symbols who may claim a territory or turf, who associate on a regular basis, and who engage in criminal, violent, or anti-social behavior, or who encourage or create an unreasonable and substantial disruption or risk of disruption of a class, activity, program, or other function of a school.

1. The wearing of gang paraphernalia or apparel that identifies a student as a gang member is prohibited in school and at extra-curricular or school-related activities.
2. Any apparel, jewelry, accessory, notebook, or manner of grooming which, by virtue of its color, arrangement, trademark, or any other attribute denotes membership in a group that advocates drug/alcohol use or exhibits behavior that interferes with the normal or orderly operation of a school is prohibited.
3. Students aligning themselves with gangs or involving themselves in gang activities may be suspended from school.
4. Gang paraphernalia or apparel may be confiscated by school officials.

Hall Passes
Students who need to be out of class during class time must carry an official Northridge high school hall pass or a permission to leave class note issued by a teacher of that class. Only one student may use a hall pass at a time. Students who are in the hall during class without a regulation hall pass or who accompany another student with a pass may receive a truancy citation.

Lanyards: For the safety and security of our school community, all students are required to have their Student ID Badge on a lanyard visible around their neck or pinned/clipped to the upper chest area during the school day. If a student does not have their ID badge with them, they must check in at the attendance office to receive a temporary badge that is to be worn for the day. A fine will be issued for each temporary badge. Replacement badges are available for a $5.00 replacement fee in the main office.

Pledge of Allegiance
The Pledge of Allegiance to the Flag shall be recited by students at the beginning of each school day in each public school classroom in the State, led by a student in the classroom, as assigned by the classroom teacher on a rotating basis. Participation in the Pledge is voluntary and not compulsory.

Profanity
Profanity or vulgarity of any kind is not appropriate and will not be tolerated at Northridge High School.

Public Displays of Affection
Displays of affection, other than hand holding, will be considered excessive on school grounds, during regular school hours and during extracurricular activities. PDA could result in an administrative "U" or other disciplinary consequences.

Respect for Others: Students, teachers, administrators, and staff at Northridge High School deserve to be treated with respect. Teachers, administrators, and staff have the right to direct student behavior, and students should respond quickly and pleasantly. Students have the right to a safe, pleasant environment free from vulgar language, obscene remarks, racial slurs, and harassing or abusive speech. Any "horse play" aggressive behavior that may be distracting or dangerous is prohibited. Violation of this policy may result in loss of citizenship credit and/or suspension from school. Those who refuse to respect the rights of others or to cooperate will be subject to additional disciplinary action including suspension, referral to the District Case Management Team, referral to law enforcement, possible alternative school referral.

Safe & Orderly Schools
It is the policy of the Davis School District and Northridge High School to promote a safe and orderly school environment for all students and employees. Criminal acts or disruptive behavior of any kind will not be tolerated and any individual who engages in such activity will be subject to school disciplinary action as determined by school administrators, or District disciplinary action as determined by the District Case Management Team. Criminal acts that are a class B misdemeanor or above (including but not limited to drug possession or physical assault) may also be referred to law enforcement. In determining appropriate discipline, school officials will consider the totality of the circumstances, including the severity of the offense, as well as the individual's age, disability status, intent, academic status, and prior disciplinary records.

Extracurricular Activities
The District will ensure that students have an equal opportunity to participate in, create, and maintain student groups without regard to their race, sex, disability, or other protected classification. However, students who are suspended, transferred to an alternative placement, or expelled, may lose the privilege of participation in all extracurricular activities, such as interscholastic athletics, cheerleading, student government, student clubs, graduation ceremonies, and other extracurricular activities, during the period of discipline and will not be afforded separate due process procedures to challenge the denial of participation in an extracurricular activity.

Search & Seizure
School officials have the authority to search a student's person, personal property, or vehicle while located on school property or at a school sponsored activity, when they have reasonable grounds to believe that the search will turn up evidence that the student has violated or is violating a particular law or school rule.

School Lockers, desks, or other storage areas are the sole property of the Davis School District and Northridge High School. Periodic general inspections of school lockers may be conducted by school authorities randomly without notice, without student consent, and without a search warrant. Searches will be conducted in such a way as to be short in duration and not disrupt educational activities.

Security of Personal Items
Personal electronic devices, wallets, purses, bicycles, skateboards, roller blades, calculators, etc. are often the target for theft in our schools and parking lots. It is the sole responsibility of the owner to secure and care for these items. **Northridge High and Davis School District will not be responsible for any items stolen from the school premises.**

Safe School Violations
Any student may be suspended, transferred to an alternative placement, expelled, referred for police investigation, and/or prosecuted for committing any of the following school-related serious violations: 1) threatening or causing harm to the school, school property, or person associated with the school, or property associated with that person, regardless of where the conduct occurs; 2) committing any criminal act, including but not limited to: assault, hazing, rape, trespass, arson, theft, vandalism, possession or use of pornographic materials on school property; 3) engaging in any gang activity, including but not limited to flashing gang signs, displaying or spraying gang graffiti, wearing or displaying gang related clothing or apparel, or soliciting others for membership in a gang.

Vandalism
Any willful destruction any part of the school building and/or equipment will result in citations, police referral, suspensions, and/or alternate placement in addition to restitution for damages.

Weapons and Explosives – Up to One Year Expulsion (Utah Code 53G-8-205)
Any student who in a school building, in a school vehicle, on District property, or in conjunction with any school activity, possesses, controls, sales, arranges for the sale of, uses or threatens use of a real weapon, explosive, noxious or flammable material, or actually uses or threatens to use a look-alike or pretend weapon with the intent to intimidate another person or to disrupt normal school activities,

shall be expelled from all District schools, programs, and activities for a period of not less than one calendar year; unless the District Case Management Team determines, on a case-by-case basis, that a lesser consequence would be more appropriate. The terms "weapon," "explosive," and "noxious or flammable material" includes but are not limited to: guns, starter pistols, cap guns, knives, martial arts accessories, bombs, bullets and ammunition, fireworks, gasoline, or other flammable liquids, matches, and lighters.

Electronic Device Policy

Electronic devices are a common means of communication and accessing information. However, these devices have the potential of disrupting the learning environment and orderly operation of the school. Northridge High School has therefore created this policy to govern the possession and use of electronic devices on school premises, during school hours, at school sponsored activities, and on school transportation. Individuals wishing to report a violation of this policy should contact a school administrator.

Possession and Use of Electronic Devices: Teachers will determine the electronic device policy for their individual classrooms and programs.

Prohibitions. Electronic devices shall not be used in a way that threatens, humiliates, harasses, or intimidates individuals, including students, employees, and visitors; or violates local, state, or federal law. Devices may not be used to annoy, alarm, intimidate, offend, abuse, threaten, harass, frighten, or disrupt the electronic communications of another. **Students may not film or take pictures of others on the school premises without their consent and for non-educational purposes**. A person is guilty of voyeurism that intentionally uses any recording device that is concealed or disguised to secretly or surreptitiously record or view electronically any portion of an individual's body for which the individual has a reasonable expectation of privacy. It is also prohibited for any individual to record, display, or forward any material that could be considered pornographic, lewd, or inappropriate in a school setting. Electronic devices used at school must not be heard by other students—headphones are an appropriate alternative. Electronic devices may not be used during assessments, such as tests and quizzes, unless specifically allowed by law, student IEP, or assessment directions.

Exceptions.

a. The use is specifically required to implement a student's current and valid Individual Education Plan (IEP)
b. The use is at the direction of a teacher for educational purposes
c. The use is determined by the administration to be necessary for other special circumstances, health-related reasons, or an emergency.

Discipline and Confiscation. If a student violates this policy, his/her electronic device may be confiscated. When an employee confiscates an electronic device under this policy, he/she shall take reasonable measures to label and secure the device or turn the device over to a school administrator as soon as the employee's duties permit. The electronic device will be released/returned to the student's parent or guardian after the student has complied with any other disciplinary consequence imposed.

Violation of this policy can result in discipline up to and including suspension or expulsion, and notification of law enforcement authorities. A student who violates this policy may be prohibited from possession of an electronic device at school or school-related events.

1st confiscation: student may pick up electronic device at the end of the school day from the teacher or administrator.

2nd confiscation: parent may pick up electronic device at the end of the school day from the teacher or administrator.

3rd confiscation: parent may pick up electronic device at the end of the next school day from the administrator.

4th confiscation: student will lose the privilege to have any electronic device at school.

Security of devices

Students shall be personally and solely responsible for the security of electronic devices brought to school. **The school shall not assume responsibility for theft, loss, damage, or unauthorized use of a personal electronic device.** If devices are loaned to or borrowed and misused by non-owners, device owners are jointly responsible for the misuse or policy violation(s).

Electronic Use Contract

Acceptable Use. The use of an assigned account must be in support of education, business and/or research and within the educational goals and objectives of the Davis School District. These objectives may be found in the district

document entitled **Davis School District Strategic Plan**. Each user is always personally responsible for this provision when using the electronic information service.

Network Etiquette. Each account holder is expected to abide by the generally accepted rules of user etiquette. These rules include, but are not limited to, the following: Use appropriate language. Remember that you are a representative of your school and district on a non-private system. You may be alone on a computer, but what you say and do can be viewed globally! Never use vulgar or any other inappropriate language. Email is not guaranteed to be private. Everyone on the system has access to mail. Messages relating to or in support of illegal activities must be reported to the authorities.

Privileges. The use of electronic information resources is a privilege, not a right. Inappropriate use of these resources will result in the loss of computer services, disciplinary action, and/or referral to legal authorities. The systems administrator will close an account if necessary. An administrator or faculty member has the right to request, for cause, that the systems administrators deny, revoke, or suspend specific user accounts.

a. Use of other organizations' networks or computing resources must comply with rules appropriate rules.
b. Transmission of any material in violation of any United States or other states' organizations is prohibited. This includes, but is not limited to copyrighted material, threatening or obscene material, or material protected by trade secrets.
c. Commercial activities by for-profit institutions is generally not acceptable.
d. Use of product advertisement or political lobbying, including lobbying for student body office, is prohibited.
e. Time and bandwidth are costly. While accessing the Internet no games (e.g., MUD's) may be played.
f. Illegal activities of any kind are forbidden.
g. Do not reveal personal information, i.e., home address, phone numbers, password, or social security number; this also applies to others' personal information or that of organizations.
h. Do not use the network in any way that would disrupt network use by others.

Computer Security. Security on any computer system is a high priority because there are multiple users. Do not use another individual's account or log on to the system as the systems administrator. If you identify a security problem, notify the systems administrator at once. Do not demonstrate the problem to other users.

Services. The Davis School District makes no warranties of any kind whether expressed or implied, for the service it is providing. Davis School District will not be responsible for any damages you suffer while on this system. These damages include loss of data as a result of delays, non- deliveries, miss-deliveries, or service interruptions caused by the system or your errors or omissions. Use of any information obtained via the information system is at your own risk. Davis School District specifically denies any responsibility for the accuracy of information obtained through electronic information resources.

Updating. If any information on your account changes, e.g., phone number, location, address, it is your responsibility to notify the systems administrator.

Vandalism. Vandalism is defined as any malicious attempt to harm or destroy property of another user or of any other agencies or networks that are connected to the Internet. Vandalism includes, but is not limited to, the uploading, downloading, or creation of computer viruses.

PHYSICAL FACILITIES

Auditorium, Main Gym and Little Theater. Because the auditorium, main gym, and little theater will serve as focal points for school and community functions, students will need to take special care of these facilities by adhering to the following rules:

- No student shall be in the auditorium, main gym, or little theater without an approved adult instructor present.
- Food and drinks are not allowed in the auditorium at any time.
- Students will ONLY operate theater equipment under the teacher's or stage crew's direction.
- Students should respond politely and respectfully at all performances.
- Whistling, catcalling, booing, throwing item, lighters etc. fall outside the bounds of acceptable behavior.
- Students will be asked to go to the cafeteria for any behavior deemed inappropriate by staff and/ushers.

Cafeteria. Students using the cafeteria are under the same rules of behavior applied to the classroom. Throwing food, crowding in line, abusive or rude behavior toward staff and other students is prohibited.

Garbage. Students should place trash in trash cans. Please have pride in yourself and in Northridge High. Pick up your garbage and at least one trash item. Help us keep the school a welcoming healthy environment.

Halls and Commons. In the interest of safety, students may not sit on or throw objects over the railings in the 2nd floor halls and Commons.

Lockers.

Lockers are optional and can be requested through the Attendance Office. Lockers permit students to store books and outside clothing. All students may be able to have their own locker depending on how many lockers are requested. It is very important to keep these lockers always locked and not to give combinations to friends or acquaintances. Students should not leave money, watches, jewelry, or other valuable property in the lockers. If a student loses anything from the lockers, he/she is responsible, not Northridge High School. Change of locker combinations must be arranged in the Attendance Office. **All lockers remain the property of Northridge High School and Davis School District and may be searched at any time. Students who violate locker privileges will lose them. Lockers must always be kept clean both inside and out!**

Parking Regulations

Students who wish to drive to school are welcome to park in the student parking lot in parking stalls after they have purchased a parking permit and display a parking decal as instructed. Students may not park in the numbered faculty/visitor parking stalls, in red zones, in handicapped stalls without a proper permit, in front of emergency access zones, in the bus loops, or in any area behind the school including by the seminary building. Students who park illegally will receive a citation the first time. Repeated and/or egregious violations may result in revocation of the parking permit, and/or an administrative **"U"**. Any vehicles on school grounds are also subject to citations from a law enforcement officer which carry much higher fines. The speed limit on campus is 10 miles per hour. Students must stop at all stop marks painted on the ground and where posted.

Decorating vehicles, writing, or posting any item on vehicles is prohibited!

Parking fines are as follows:

Fine for parking without a decal $15.00
Speeding or driving recklessly $15.00
Parking in restricted (red) zones, "reserved," visitor, numbered faculty spaces, or other designated areas requiring a special permit $15.00
Parking on snowbanks or on curbs $15.00
Parking in a handicap space ..... Police Citation
Late fee (after 7 days from citation date) $10.00

Parking Liability

Parking on campus is "at your own risk". Davis District and Northridge High School will not be responsible or liable for lost, stolen, damaged property and/or vehicles while parked on school or district property.

Parking Pass:

Students must have no Citizenship "U" or unpaid fees or fines to be eligible to purchase a parking pass. The cost is $5.00 **per semester**.

- At the beginning of 2nd semester, eligible students may purchase a 2nd semester parking pass for $5.00. •All fees must be paid, and all U's must be cleared in order to purchase a parking pass.
- Parking passes must always be hung on the mirror and clearly visible.
- Every student must purchase their own pass. Students cannot share a parking pass.
- No refund will be given for loss and/or revocation of permit.
- Students who park without a valid pass or in areas other than designated student parking will be subject to the fines and/or penalties as listed.
- Students who drive dangerously on campus, risking injury or property damage, will have their permit and parking privileges revoked.

EXTRACURRICULAR ACTIVITIES

Participation in interscholastic athletics, cheerleading, student government, student clubs, graduation ceremonies, and other extracurricular activities is not a constitutionally protected civil right. Therefore, students who are suspended, transferred to an alternative placement, or expelled, may lose the privilege of participation in all extracurricular activities during the period of discipline or other time determined by the appropriate individuals.

Activities/Athletics Eligibility

In accordance with guidelines and requirements established by the Utah High School Activities Association and the Davis County School District, eligibility to participate in school and athletic activities have minimum standards. Eligibility to participate will be determined by the citizenship and academic grades of **the term prior** to the activity. Eligibility continues through each term that an activity is calendared. Minimum academic and citizenship grade requirements at are as follows:

Activity	GPA	Citizenship
Athletics	2.0 no more than 1 "F"	No Uncleared "U's
Additional Region Activities	2.0	No Uncleared "U's
Student body Officers	3.0	No Uncleared "U's
Class Officers	3.0	No Uncleared "U's
Cheerleaders	3.0	No Uncleared "U's
Drill Team	2.0	No Uncleared "U's
Dance Royalty	2.0	No Uncleared "U's
Out of State Travel Participants	2.0	No Uncleared "U's

A grade of "I" is considered an "F" for purposes of determining eligibility.

- Participants must maintain a prior term G.P.A. of 2.0 or 3.0 to be eligible.
- Participants receiving a "U" will be ineligible to participate. Any "U's" received during any prior grading period must be made-up before the student can participate in any activity.
- Students are expected to be in all classes.
- Students may be ineligible to compete in the next event if truant from any class, including release time.
- Participants must not possess, use, deliver, transfer, or sell alcohol, tobacco or tobacco products, or any controlled substance or have in their possession any drug paraphernalia. First time offenders will be suspended and be ineligible to participate in extra-curricular activities for the next two (2) games/events. Assessment and counseling may also be required. This applies at any time during the year. Subsequent violation of this provision will result in permanent ineligibility and possible exclusion from any extracurricular event for the remainder of the school year.
- Students involved in music, drama, and forensic competitions; cheerleading; assemblies; class officer, drill team and out of state travel must meet the eligibility standards of their various programs. (See individual group constitution for their eligibility requirements).
- Northridge High School completely supports all rules established by the Utah High School Activities Association.
- Any exception to the eligibility rules must be made, in writing, as an appeal to the administration.

Students participating in UHSAA sanctioned activities are expected to have at least 6 academic classes. One of these classes can be release time (seminary). DTC, early college, and accredited online courses are included in the 6 academic classes. Exceptions to this policy must be approved by an administrator.

Clubs

Students or school staff seeking authorization to establish a club at Northridge High shall prepare a club charter setting forth the name and purposes of the club, describing the types of activities in which club members may be engaged. Those limitations shall include prohibitions and requirements noted in District policy 4I-412. This charter and all supporting documentation must be submitted to the Student Body Officers for approval **within the first 20**

school days EACH SCHOOL YEAR. Selection and appointment of club sponsors, supervisors, and monitors shall be the responsibility of each club's leadership and will be approved by an administrator. Persons who are not part of the school shall not be allowed access to clubs to direct, conduct, control, or regularly attend club meetings. The sponsor, supervisor, or monitor shall oversee club programs and activities to ensure compliance with the approved club charter and applicable laws and rules. Only approved clubs will have access to the yearbook, bulletin boards, and public address system.

Extracurricular Activity Attendance

Northridge High School, our students and athletes have a proud tradition of always conducting themselves with class and dignity. We compete hard in all that we do, but never lose sight of who we are. One of the six 'swords' of the "Knights Code" is *RESPECT--"Create a sense of peace and community rather than hostility and antagonism. Treat others as you want to be treated. Be friendly and welcoming to all who enter our school. Respect others and yourself."*

Taunting, trash-talking, gloating, showboating, a lack of character and cheap shots have become all too common in sports. Some athletes take their own successes too seriously, they celebrate a goal with a prolonged victory dance or constantly brag about their abilities. This is the exact opposite of what sportsmanship is all about. Knights have "CLASS". Having class means not chanting outdated and overused phrases such as: "*warm up the bus," "you got swatted", "who's your daddy*". **We never point out any single player, or other fans with taunts, comments, or organized cheers**. This kind of behavior might make you feel tough or that you are intimidating to an opponent, but keep in mind it can also cause us to lose the match. Plenty of games have been lost to penalties gathered from "unsportsmanlike conduct." Often your actions may motivate another player or opposing team to excel.
Being disrespectful does nothing to help our team win. We loudly, chaotically, fanatically, cheer and support OUR team. Good sportsmanship takes maturity and courage.

Sometimes it is hard to swallow your pride and walk on. It is pretty tough to lose, so it doesn't help matters if someone continues taunting you or your team. When we win, we will be gracious and generous winners. When we do lose, do not take it out on an opponent, blame the officials, or blame the team. If we lose, lose with dignity. Cheer your teammates on with positive statements - and avoid trash-talking the other team. Acknowledge and applaud good plays, even when someone on the other team makes them.
In the Medieval Ages opposing soldiers would greet each other on the battlefield and "embrace them with a soldier's arm" (Henry IV, Shakespeare), they would respect their competitors. Let us always emulate Knights with class and character. Other schools may violate the Region or State policies or demonstrate a lack of maturity and class…that is not an excuse for us to do so. We will always be fierce competitors, but never lower our standards. We will always do the right thing…We will not let others dictated our standards. We will always do what is right.

Dance Policy & Schedule

Students are required to **bring their student ID cards to all dances**. If an ID card was forgotten, an Administrator will need to approve entrance to the dance and an extra $2 fee may be required. The charge for admission for dances is determined by the organization sponsoring the dance, with administrative approval, up to a maximum of $25.

"Slam-dancing", "moshing", "freaking", "suggestive dancing", or any other unacceptable student behavior will not be tolerated. Canes or walking sticks are not allowed. Students wearing clothing that is determined to be too revealing or in-appropriate, **WILL NOT** be allowed. Any violations of these policies will result in removal from the dance. **NO REFUNDS – NO WARNINGS. Any item brought to a dance is subject to search by a school official**. Possession of any prohibited item will result in immediate dismissal from the dance and possible criminal prosecution.

A "guest" may be invited to each dance. One member of each couple MUST be a Northridge student. NHS students may sponsor only ONE guest. No junior high students or guests 20 or older. **GUESTS WITHOUT A VALID PICTURE ID <u>WILL NOT</u> BE ADMITTED.** "Stomps" and Senior Cotillion are for Northridge High Students Only. Guests who have been suspended, expelled, or placed at an alternative school due to safe school violations within the past three school years WILL NOT be admitted. Guests who are currently suspended from their boundary school WILL NOT be admitted. A person misrepresenting themselves or providing false information may be charged with trespassing and will be dismissed from participating in the dance. No refunds will be issued when a student is removed or dismissed from a dance.

Northridge Dances will be identified as Semi-Formal, Best Dress, or Casual Attire. School-wide themes may be used, and students are encouraged to appropriately participate in any themed dance.

Semi-formal Dance. Maximum charge $25 if off campus.
*Tuxedo optional, Formal gowns optional **(No blue denim, or t-shirts allowed)**
Best Dress Dance. Maximum charge $20
*Best dress for all participants. Tuxedo and formal attire *highly discouraged*, (**No blue denim, or t-shirts allowed)**
Casual Attire Dance. Maximum charge $15

The Northridge Community Council recommends that the dance be the focus for the day's activities. A meal and the cost for the dance should be the order. The extended activities, particularly those that incur added costs to the event, are discouraged.
Picture packets will be available at school dances. Picture packages range from $15- $25.

Dance	Date	Choice	Supervising Group
Homecoming, Best Dress	Sept 10, 2022	Boy's Choice	Senior Class
Harvest Dance, Casual Attire	TBD, 2022	Girl's Choice	Sophomore Class
Sweetheart, Best Dress	TBD, 2022	Girl's Choice	SBOs
Prom, Semi-Formal	TBD, 2023	Boy's Choice	Junior Class
Sr.Cotillion, Best Dress	TBD, 2023	No dates, Seniors only	Senior Class

STUDENT SERVICES

Counseling: Personal Assistance
In addition to being involved in guidance and planning, counselors also serve the developmental and emotional needs of young people. At Northridge High School our counselors know that a successful school experience requires healthy minds and bodies. Students involved in stressful situations, substance abuse, or the simple anxiety associated with growing up are welcome to drop by the Counseling Center at any time. In emergency situations, students may see a counselor without an appointment.

Lost & Found
Lost and found articles will be held in the Main Office. Items not claimed by the end of the school year will be donated to charity.

Posters and Flyers.
All posters and flyers must be approved by an administrator or their designee prior to being displayed. Posters are not allowed to be taped, glued, or stapled to any painted surface in the building. Any posters not hung properly will be removed. **Only posters and flyers associated with official school sponsored activities will be allowed to be displayed in the building.** All flyers and posters will be displayed in display cases. No flyers are allowed in the parking lot.

Yearbooks
Senior Tributes. Parents and guardians have the option of purchasing a Senior Tribute for their senior student. Sales for Senior Tributes will begin September 26, 2022. You will be uploading your own pictures, designing, and creating the ad on the Herff-Jones ad website. The link will be on the school website beginning September 26. The last day to purchase a Senior Tribute is December 5. Space is limited, so buy your space early! If you have questions or problems doing this, please email jbanta@dsdmail.net. There will also be a

step-by step instructional flyer on the school website to help you. All ads will be approved by yearbook staff before placement in the book. There are two sizes available for Senior Tributes. The sizes and costs are: 1/8 page for $50 and ¼ page for $90. **PLEASE NOTE: the prices will increase by $5 after November 2, 2022.** Payment will be done at the time of the ad design through the Herff Jones website.

Yearbook Fees. Prior to October 31st yearbooks are on sale for $50.00. After October 31st, yearbooks will cost $55. The final yearbook order will be placed on January 6th. Once the yearbooks are sold out, no more books will be ordered. **NOTE: No refunds** will be given for any reason after January 6th.

Please make sure you attend at least one of the days for your picture to be taken. (**August 2, 3 or 4, 2022**) Students will be required to have their Student ID each day, so everyone needs to have pictures taken. Senior students will be photographed in graduation gowns. Junior and sophomore students are required to follow the **NHS dress code policy**. In addition the following are not allowed:
NO HATS
NO Props or Costumes, including sunglasses.

Any students not following these policies will be requested to take a compliant picture during retake day. It is the yearbook's staff intention to include all students in the yearbook if possible and as a last attempt to include all students, images may be digitally altered to comply. If not possible, the image will not be included.

Picture make-up day is **August 19th 8:00 am – 1:00 pm**. There will be a retake photo day if a student needs it, this will be in September. After retakes – Bell Photography provides one image of each photographed student to the yearbook staff. These images are used in the first yearbook deadline, submitted at the end of October. Images taken after this date may not be in the yearbook.

Yearbook Distribution: Distribution of the yearbooks will be done during the last week of the school year. All distribution information will be posted by May 20th. Students who have fees or fines may be delayed in getting their yearbook. **No yearbooks will be given out prior to the distribution days for any reason.**

Federal and District Compliance Information

Notice of Non-Discrimination

Davis School District and Northridge High School are committed to creating an environment free from harassment and discrimination, including addressing and correcting incidents of harassment and discrimination when they occur, ensuring that discipline is free from discrimination, and ensuring nondiscriminatory access to student groups. Students and employees may not be discriminated against on the basis of race, color, national origin religion, sex (including sexual orientation and gender identity), age, disability, veteran status, or any other characteristic protected by law, in its programs and activities, and provides equal access to the Boy Scouts and other designated youth groups. Policy 11IR-100 prohibits harassment and discrimination against students on the basis of race, color, national origin, religion, sex, or disability ("Protected Class").

Complaints of harassment or discrimination against students on the basis of a Protected Class should be directed to the Office of Equal Opportunity.

Ken Auld, Director of the Office of Equal Opportunity
Davis School District
45 East State Street, P.O. Box 588
Farmington, Utah 84025
tel: (801) 402-8701
kauld@dsdmail.net

Davis School District
LEARNING FIRST

Dear parents, staff, and students,

The Davis School District is committed to creating and maintaining a safe and welcoming environment for all students that is free from harassment and discrimination. The District has a duty to promptly and appropriately investigate and resolve any complaints of discrimination, including harassment on the basis of race, color, national origin, sex (including sexual orientation and gender identity), religion and disability ("Protected Classes"). The District requires staff and encourages students and parents who believe a student was subjected to harassment or other discrimination to file a complaint or report it to the OEO.

This past school year, the District created a new department, the Office of Equal Opportunity (OEO), dedicated to receive, investigate, and resolve complaints of student-on-student and staff-on-student harassment and other discrimination, and to address any hostile environment related to or arising from such harassment. The District has also created an electronic central reporting system that allows students, parents, and staff to submit complaints to school and District leaders so that the District may track and address complaints received.

Complaints of harassment or discrimination on the basis of a Protected Class can be submitted in any of the following ways:

- Through the new central reporting system, hdrs.davis.k12.ut.us
- Email to: **OEOcomplaints@dsdmail.net**
- Contact the District's OCR Office by phone at (801) 402-5357.
- Report to administrators verbally or in writing
- Report to any school staff verbally or in writing

The District will conduct a prompt and thorough investigation into any complaints in accordance with the district's new non-discrimination policy and procedures, District Policy 11IR-100. The policy includes an appeal process.

Beginning this 2022-2023 school year, and then each semester, the District will host multiple outreach events at schools across the District to explain the new policies, procedures, and supports to students and families. The District is also seeking engagement from parents and community leaders as it reviews its policies, practices, and procedures. Further information regarding community involvement will be forthcoming.

For more information regarding the Settlement Agreement entered into between the District and the Department of Justice and the steps the District is taking to address the issues of racial harassment in our schools, see: Summary of Settlement Agreement (tinyurl.com/36k4vcu6) and Settlement Agreement (https://tinyurl.com/57rnd7be). For the District's response, see former Superintendent Newey's letter: (https://tinyurl.com/yckw8ed9).

It is the intent of the Davis School District and its Board of Education to do better at protecting all students in the district from harassment and discrimination of any kind. The District is committed to making its schools a safe educational environment for everyone.

BOARD OF EDUCATION
John L Robison, President Marie Stevenson, Vice President Gordon Eckersley Brigit Gerrard Liz Mumford Cheryl Phipps Julie Tanner

Davis School District

LEARNING FIRST

Estimados Padres, Empleados y Estudiantes:

El Distrito Escolar de Davis se compromete a crear y mantener un ambiente seguro y acogedor para todos los estudiantes que esté libre de acoso (molestias) y discriminación. El Distrito tiene el deber de investigar y resolver de manera rápida y apropiada cualquier queja de discriminación, incluido el acoso por motivos de raza, color, nacionalidad, sexo (incluida la orientación sexual y la identidad de género), religión y discapacidad ("Clases Protegidas"). El Distrito requiere que el empleado/s, y anima al padre/s y el o la estudiante, que cree que un estudiante fue sujeto al acoso (molestias) u otra discriminación presente una queja o la reporte a la Oficina de Igualdad de Oportunidades (OEO).

El año escolar pasado, el Distrito creó un nuevo departamento, la Oficina de Igualdad de Oportunidades (OEO), dedicada a recibir, investigar y resolver la queja/s de acoso de un estudiante al estudiante y del empleado al estudiante y otra discriminación y tratar todo ambiente hostil relacionado o que surja de dicho acoso (molestias). Además, el Distrito ha creado un sistema central de reportes (informes) electrónico que permite al estudiante/s, al padre/s y el empleado/a presentar una queja/s ante los líderes escolares y del Distrito para que el Distrito pueda hacer seguimiento y tratar la queja/s recibida.

La denuncia/s de acoso (molestias) o discriminación en base a una Clase Protegida puede presentarse de cualquiera de las maneras siguientes:

- A través del nuevo Sistema de Denuncia de Acoso y Discriminación, que se encuentra en: https://hdrs.davis.k12.ut.us
- Correo electrónico a: OEOcomplaints@dsdmail.net
- Comuníquese con la Oficina de Igualad de Oportunidades (OEO) del Distrito por teléfono al (801) 402-8700.
- Informar al administrador/a verbalmente o por escrito
- Informar a un empleado/a de la escuela verbalmente o por escrito

El Distrito llevará a cabo una investigación completa y a tiempo sobre cualquier queja de acuerdo con el nuevo reglamento y procedimientos de no discriminación del Distrito, el reglamento del Distrito 11IR-100. El reglamento incluye el proceso de apelación.

A partir de este año escolar 2022-2023, y luego cada semestre, el Distrito organizará múltiples eventos de extensión en las escuelas de todo el Distrito para explicar los nuevos reglamentos, procedimientos y apoyos a los estudiantes y las familias. Además, el Distrito está buscando la participación de los padres y los líderes comunitarios mientras revisa sus reglamentos, prácticas y procedimientos. Habrá más información sobre la participación de la comunidad.

Para recibir más información sobre el Acuerdo de Conciliación (settlement agreement) entre el Distrito y el Departamento de Justicia y los pasos que el Distrito está tomando para tratar los asuntos de acoso racial en nuestras escuelas, ver: Summary of Settlement Agreement y (Resumen del Acuerdo de Conciliación) y Settlement Agreement (Acuerdo de Conciliación). Para leer la respuesta del Distrito, vea la Superintendent Newey's Letter to Parents, dated 29/10/21 (Carta del Superintendente Newey a los Padres, de fecha 10/29/21).

Es la intención del Distrito Escolar de Davis y su Consejo de Educación Escolar tener un mejor desempeño en proteger a todos los estudiantes del distrito del acoso (molestias) y la discriminación de cualquier tipo. El Distrito está comprometido a hacer de sus escuelas un ambiente educativo seguro para todos.

BOARD OF EDUCATION

John L Robison, President Marie Stevenson, Vice President Gordon Eckersley Brigit Gerrard Liz Mumford Cheryl Phipps Julie Tanner

Accommodations for Individuals with Disabilities

In compliance with Section 504 of the Rehabilitation Act (504) and the Americans with Disabilities Act (ADA), the Davis School District and Northridge High School will provide reasonable accommodations to qualified individuals with disabilities. Students, parents, or employees needing accommodation should contact their school ADA/504 Coordinator Megan Woodbury, 402-8500, their principal or supervisor, or you may contact the District ADA Coordinator, Steve Baker (402-5315), for parent or employee accommodations; or Section 504 Coordinator, Midori Clough (402-5180) for student accommodations.

Employee requests for accommodations or complaints of harassment or discrimination against an employee should be directed to the Office of Human Resources at:

Steven Baker, Associate Director Human Resources
ADA (Employment Issues) Coordinator
Davis School District
45 East State Street, P.O. Box 588
Farmington, Utah 84025
tel: (801) 402-5315
sbaker@dsdmail.net

Information regarding accommodations for disabilities should be directed to:

Midori Clough, District 504 Coordinator
Section 504 (Student Issues) Coordinator
Davis School District
70 East 100 North, P.O. Box 588
Farmington, Utah 84025
tel: (801) 402-5180
mclough@dsdmail.net

Information or complaints about discrimination on the basis of sex in athletic programs may be directed to:

Tim Best, Healthy Lifestyles Coordinator
Title IX Athletic Compliance Coordinator
Sex Based Discrimination in Athletic Programs
Davis School District
20 North Main Street, P.O. Box 588
Farmington, Utah 84025
tel: (801) 402-7850
tbest@dsdmail.net

Information or complaints about discrimination on the basis of a disability in access to facilities may be directed to:

Scott Zigich, Director of Risk Management
Physical Facilities Compliance Coordinator
Davis School District
20 North Main Street, P.O. Box 588
Farmington, Utah 84025
tel: (801) 402-5307
szigich@dsdmail.net

Family Educational Rights and Privacy Act

Student Education Records

The Family Educational Rights and Privacy Act (FERPA) is a Federal law designed to protect the privacy of a student's education records. FERPA gives parents certain rights with respect to their student's education records. These rights are:

1. ***Inspect and review*** all their student's education records maintained by the school within 45 days of a request for access.
2. ***Request*** that a school correct education records believed to be inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

   Parents who wish to ask the school to amend a record should write the principal or appropriate school official, clearly identify the part of the record they want changed and specify why it should be changed. If the school decides not to amend the record as requested by the parent, the school will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment.
3. ***Provide consent*** before the school discloses personally identifiable information (PPI) from a student's record, except to the extent that FERPA authorizes disclosure without consent. Such exceptions include, but are not limited to:
   [a] school officials with legitimate educational interests;
   [b] other schools to which a student is transferring;
   [c] individuals who have obtained court orders or subpoenas;
   [d] individuals who need to know in cases of health and safety emergencies;
   [e] official in the juvenile justice system to improve education outcomes;
   [f] a State agency or organization that is legally responsible for the care and protection of the student, including the responsibility to investigate a report of educational neglect;
   [g] specified officials for audit or evaluation purposes; or
   [h] organizations conducting studies for or on behalf of the District.

   A **school official** is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving as a volunteer; a person serving on the District School Board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist), or to whom the District has outsourced institutional services or functions.
   A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Student Directory Information

Directory Information, which is information that is generally not considered harmful or an invasion of privacy if released, may be released at the discretion of school officials, without consent, for appropriate reasons such as, school publications, newspaper articles, and to outside education related organizations. In addition, two federal laws require secondary schools to provide military recruiters, upon request, the names, addresses, and telephone numbers of their students.

The Davis School District has designated the following information as directory information: 1) student's name, address, and telephone number; 2) student's date and place of birth; 3) grade level and enrollment status; 4) student's District email address; 5) student's ID number that is displayed on a student ID badge; 6) parent email address; 7) participation in officially recognized activities and sports; 8) weight and height of members of athletic teams; 9) dates of attendance; 10) degrees, honors, and awards received; 11) most recent educational institution attended by the student; 12) student's digital image.

The following shall be considered limited use directory information that may be disclosed only to other students enrolled in the same course (regardless of whether such students are enrolled in the same class section) that has been audio or video recorded by the District, for instructional and educational purposes only: 1) name to the extent it is referenced or captured during the audio or

video recordings; 2) any photograph or image of the student captured during the audio or video recording; 3) any audio or video recording of the student participating in the course; and 4) any online chats or other recorded communications among participants in the course captured during the audio or video recording.
To protect the privacy of other students, parents/students are not permitted to make their own recordings of class sessions or to share or distribute District recordings of class sessions.
If you, as a parent do not want Northridge High School to disclose limited directory information of your child without your prior written consent, you must notify the school in writing annually.
Parents who believe their rights have been violated may contact the school's administration or file a complaint with:
Student Privacy Policy Office (SPPO)
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-5920
(202) 260-3887
Informal inquiries may be sent to FPCO via the following email address: FERPA@ED.Gov

For additional information please visit the SPPO website at the following address: https://studentprivacy.ed.gov/

Complaints should be reported as soon as possible, but not later than 180 days from the date you learned of the circumstances of the alleged violation.

RIGHTS UNDER THE PROTECTION OF PUPIL RIGHTS AMENDMENT

The Protection of Pupil Rights Amendment (PPRA) affords parents certain rights regarding the use of surveys or other school activities which may involve the collection or use of protected information.
These include the right to:

Consent before students are required to participate in any survey, analysis, or evaluation that reveals information, whether personally identifiable or not, concerning the student's or any family member's:

[a] political affiliations or beliefs;
[b] mental or psychological problems;
[c] sexual behavior, orientation, or attitudes
[d] illegal, anti-social, self-incriminating, or demeaning behavior;
[e] critical appraisals of others with whom the student or family have close family relationships;
[f] legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
[g] religious practices, affiliations, or beliefs; or
[h] income, other than as required by law to determine program eligibility.

Receive notice and an opportunity to opt a student out of activities involving collection, disclosure, or use of personal information obtained from students regarding any of the protected information areas.

Inspect, upon request and before administration or use of:

[a] protected information surveys designed to be administered to students; and
[b] instructional material used as part of the educational curriculum.

Davis School District has policies in place to protect student privacy as required by both State and Federal law, Northridge High School will directly notify you of the specific or approximate dates of activities which involve the collection or use of protected information and provide an opportunity to opt your student out of participating in such activities.
Parents who believe their rights have been violated may contact the school's administration or file a complaint with:
Student Privacy Policy Office (SPPO)
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-5920
(202) 260-3887
Informal inquiries may be sent to FPCO via the following email address: PPRA@ED.Gov
For additional information please visit the SPPO website at the following address:
https://studentprivacy.ed.gov/

Parental Rights in Public Education

The Davis School District and Northridge High School shall reasonably accommodate ** a parent's:

- Written request to retain a student in kindergarten through grade 8 on grade level based on the student's academic ability or the student's social, emotional, or physical maturity.
- Written request, prior to scheduled event, to excuse the student from attendance for a family event or a scheduled proactive visit to a health care provider. *(Student agrees to make up course work for school days missed for the scheduled absence).*
- Written request to place a student in a specialized class, a specialized program, or an advance course. *(In determining whether placement is reasonable, the District shall consider multiple academic data points).*
- Request to excuse the student from taking an assessment that is federally mandated, is mandated by the state, or requires the use of a state assessment system or software that is provided or paid for by the state.
- Initial selection of a teacher or request for a change of teacher.
- Request to visit and observe any class the student attends.
- Request to meet with a teacher at a mutually agreeable time if unable to attend a regularly scheduled parent teacher conference.

Each accommodation shall be considered on an individual basis and no student shall be considered to a greater or a greater or lesser degree than any other student.
**Reasonably accommodate for purposes of this section means the District or school shall make its best effort to enable a parent to exercise a parental right specified here without substantial impact to staff and resources, including employee working conditions, safety and supervision on school premises and for school activities, and the efficient allocation of expenditures; while balancing: the parental rights of parents; the educational needs of other students; the academic and behaviorally impact to a classroom; a teacher's workload; and the assurance of the safe and efficient operation of a school.
The parental rights specified here do not include all the rights or accommodations available to parents from the public education system.

Religious Expression in Public Schools

In compliance with existing federal and State law regarding religion and religious expression in public schools, the District or school may neither advance nor inhibit religion. It is the District's policy to: 1) allow students and employees to engage in expression of personal religious views or beliefs within the parameters of current law; and 2) maintain the schools' official neutrality regarding sectarian religious issues according to the constitutional principle of separation between church and state.

Meal Charges in Schools

The purpose of these procedures is to establish consistent meal charging and collection procedures districtwide. The District's goals are:

- To maintain a positive experience for students during meal service.
- To treat all students with dignity and respect.
- To establish practices which are age appropriate.
- To minimize meal charges and encourage parents to pre-pay for all meals.
- To promote parents' responsibility for meal payment and self-responsibility of the student.

Meal Accounts: Payment in advance for meals enables the District to achieve these goals. Personal checks and cash deposits are accepted daily at the schools. For convenience, deposits may also be made by credit/debit card through a parent's myDSD account.

Emergency Meal Service: The Board of Education acknowledges that on occasion, students may forget or lose meal money. In such cases, the student's statement of need shall be accepted, and a meal will be made available. School lunch employees shall not, withhold a meal, provide an alternate meal, pull a student from the line, ask the student to call his parent or friend, stamp the student's hand, or otherwise call attention to the student who has forgotten or lost meal money. A school lunch employee may remind a student ***attending a secondary school*** that his account is in the negative. **The cost of the unpaid meal will be charged to the student's account.**

Evaluate Individual Circumstances: When a student repeatedly comes to school without a meal from home or money to participate in the school meal program, school administrators should consider if circumstances in the home warrant contacting social workers or Child Protective Services. Frequent requests may indicate the family's need for free- or reduced-price meals. School administrators may work with the family to apply for school meal benefits. **All meals eaten before a free- or reduced-price meal application is processed and approved are the responsibility of the parent and must be paid for.**

Repayment for Meal Charges and Bad Checks: Federal guidelines prohibit the Food and Nutrition operation from writing off bad debts as a result of charged meals. Every effort will be made to collect for unpaid meals. Unpaid meal charges may result in the following:

- An automated telephone call to the parent.
- An email sent to the parent.
- A verbal reminder to student attending a secondary school.
- School lunch manager contact parents by phone or notes in teacher mailboxes.
- In case of significant delinquent payments, a letter will be sent home from the Food and Nutrition Department.

Parents are responsible to pay all their student's meal charges. All unpaid charges will be added to the list of any outstanding fees or unpaid fines at the end of the school year. Uncollected meal charges shall be handled the same as other school debt.

Fee Schedule:

The 2022-2023 High School Fee schedule can be found on the Davis District Web site https://www.davis.k12.ut.us/district/administration/policy-manual/section-6-finance

Fee Waiver

Fees may be charged for some classes or student activities as outlined; however, no student will be prohibited from participation solely because he/she may be unable to pay. When students or parents are unable to pay fees, the matter should be taken up with the school administration. Information is available in the main office.